



# How to Prepare for an Examination

SIMPLE STEPS, BEST OUTCOMES.



Every student hopes to flourish in life and build a very great career. But the journey of a thousand mile they say begins with a step. These steps include success in every level of academic examination which the student has to sit for. Therefore, preparing for these exams is very pivotal for success to be achieved in them and in life.

Nevertheless, preparation for exams is not usually an easy or convenient task for anyone, examinations it-self tend to make you become very anxious, afraid and confused, also, a student cannot entirely depend of just been brilliant or luck to obtain good grades, it doesn't always work out fine. However, performing certain things highlighted here can help you prepare for that exams and obtain flying colors just as you've wished.

#### 1: PERSONALIZE YOUR PREPARATION.

- Understand yourself: You must realize that you are not your seat mate; neither are you your best friend. You might be in the same level or class but your level of assimilation might differ. Therefore, there is need to have a sound knowledge of what your strengths are and how to harness them. Therefore, when exams is approaching, you should know when your body is more efficient- the time of the day when you learn faster and your capacity in recalling voluminous materials (for instance, no need to panic if it takes you 10 minutes to understand a page and it takes your friend 5 minutes to understand the same page, all you have to do is to start reading earlier).
- Make up your mind to succeed: be positive. Anticipate success, good result and joy even before the exams. These thoughts have a way of reducing



the heebie-jeebies which come along with Examination. Never Expect to fail, if you do, you unconsciously reduce your ability to succeed.

## 2: STUDY.

- Have a complete Note: if you have “holes” in your note, you have definitely missed out on a lot of information. It very important to have an updated note.
- Start studying Early: make sure you have adequate time to read through and review the entity of your course materials; this will help you in retaining a large proportion of what your notes. Don't assume certain parts of your notes are more important than the other. Therefore, if the course material is voluminous, consider starting a lot earlier.
- Summarize your Note: Take down notes while studying to help you recall points easily. This is most useful if you have to make you of formulae. If possible, make Flash cards by writing down the vital points on a tiny sheet of paper.
- Form a study Group: Get together with a friend or a group of people from your class or level and study together, ask yourselves potential exam questions and discuss concepts on how to answer questions.

## 3: REVIEW PAST QUESTIONS

- Always review past questions, although reviewing past exams might not give you the exact questions that will appear on your test, it will give you an idea of how the information will be tested and how the tests are scored.
- Practice Questions: this is very helpful in subjects such as mathematics; get a note book where you attempt to answer as many past questions as



you can probably lay your hands on. With this practice you can determine areas of difficulty and if there's still more time before your exam, ask for assistance either from a teacher or a friend.

- Get used to the format of previous test questions; this will help you know how to come about answering them.

#### 4: ASK QUESTIONS.

- Don't keep any doubt in mind, always ask questions before your exams, ask for assistance from your teachers and friends.
- Go to class days before your exams: teachers love giving out certain information about the examination you are about writing.
- Ask about the examination venue and all that you are required to bring to the exam hall ( I.D cards, rulers, calculators and so on.)

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